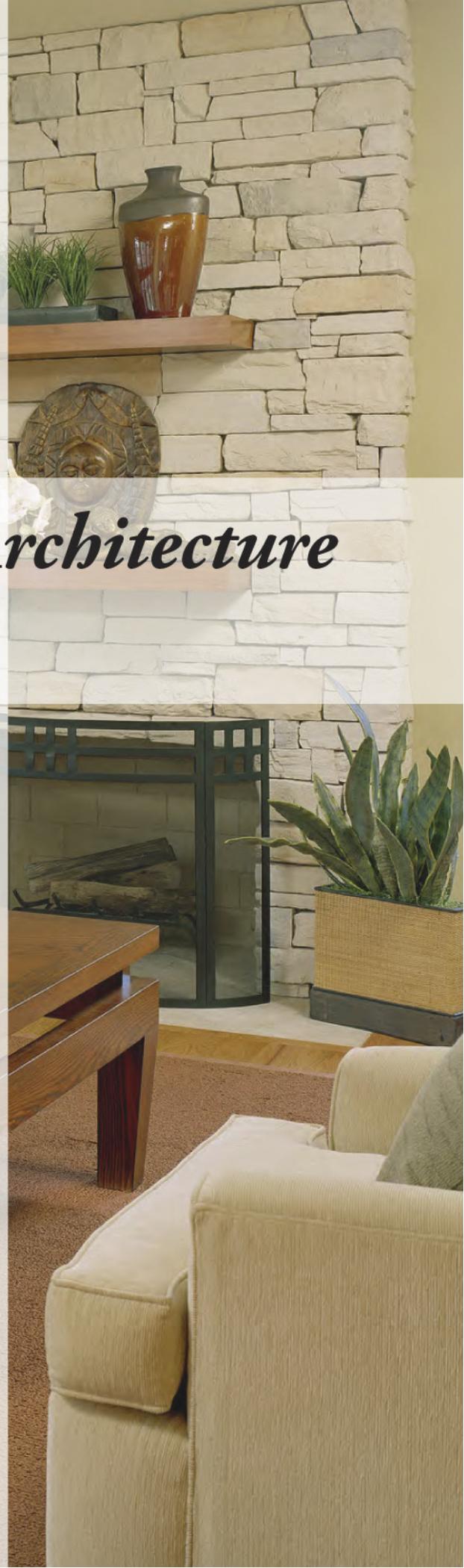


ARCTERIOR *Design*

The Artful Blend of Architecture and Interior Design

Arcterior Design transforms ordinary to extraordinary by blending the dynamic elements of Architecture, Interior Design along with Construction Management. The outcome is a total solution that enhances your lifestyle.



THE INITIAL CONSULTATION

The initial consultation, which is a flat fee of \$350.00, is one of the most important meetings between designer and client. This is when we view your existing home to get a feel for your lifestyle. Do not feel pressured to put away belongings or organize your closet ahead of time: it is exactly these details that help us determine your specific needs.



Our designers use this time to assess your requirement by asking many detailed questions. It is always helpful for you to have pictures or samples of decorating ideas and objects you like, as well as things you do not like, to assist us in understanding your preferences.

At this time, it is also important to discuss realistic budgets and time frames. This information allows us to determine the direction of your project, as well as the total scope. We will then share these thoughts with you in order to prepare a detailed Design Fee Contract.



THE DESIGN FEE CONTRACT

After the initial consultation meeting, our design team will create a Master plan for your project. To prepare your detailed design fee contract, we will prepare general sketches or floor plans, which you will receive at the time a contract is signed. The design fee contract outlines the designers role and fees in the project.



The cost of the furniture or labor required to build your project is addressed in the Merchandise Contract.

Every design project consists of three phases; the programming phase, the preliminary design phase, and the design development phase. Each phase identifies the responsibilities of the designer, the steps involved in the project, and the number of client meetings that will be necessary and when they will occur.

Once developed, you will receive your Master plan to review, finalize and approve. Once you have signed off on the Master plan, we require a 25% deposit to begin the programming phase. This deposit will be held until the design contract is complete.

As the project progresses, you will be issued invoices for completed design services. You will receive credit for your 25% deposit on your final design invoice. As a client of Arcterior Design, you will also receive a discount on any merchandise purchased through Arcterior Design.

THE PROGRAMMING PHASE

This is when we gather all the information needed for your project. Most importantly, we create an overall budget for you to review prior to starting any design selections. Other details, such as developing the project direction, photographs, measurements and drawings of the existing space are also established at this time.



THE PRELIMINARY MEETING



THE DESIGN DEVELOPMENT PHASE

available price. Specifications of the furnishings, fabrics and finishes are then documented and priced. After the items are priced, the designer coordinates the overall pricing structure with the approved budget. If the project or an item is over budget, or the product is no longer available, your

THE MERCHANDISE CONTRACT

tional payment of 40% is due 30 days after the Merchandise Contract is signed. The remaining 10% is due upon delivery.

When all the furniture or other items have arrived, you will be contacted to arrange a time for delivery or to begin construction. We cannot schedule a merchandise order if there are any outstanding design or merchandise invoices.

Your Completed Project or Room!

DISCLAIMER

Due to the nature of the furniture/construction industry, even the most cautious planning cannot prevent unexpected glitches or delays. At Arcterior Design, we pride ourselves on our professionalism and we strive for customer satisfaction. We will work with you to solve any issues that may arise during the course of your project. It is this philosophy and commitment to exceeding customer expectations that set us apart from the rest.